

PTA MINUTES from Interim Meeting

DATE: 21st February 2019

ATTENDEES: K. Mitchell, H. Mercer, M. Campbell, L. Farrell, A. Carry,

APOLOGIES: A. Currie, H. McVey, A. Gallagher, S. Wood, A. McCusker, F. Curran, H. Brunton, B. Clark, M. McKinnon

TOPIC	DISCUSSION	OUTCOME/ACTION REQUIRED	ASSIGNED TO	DATE
100 club	The draw took place numbers were as follows; 1 st No. 75, 2 nd No. 11, 3 rd No. 24 March Numbers were; 1 st 36, 2 nd 96, 3 rd 52	Winners to be notified and envelopes handed over	Helen/Mags	
Treasurers Report	As this was an interim meeting specifically to discuss forthcoming event(s) there was no further info to add to January report.			

After Church Café	Will be on 24 th February 2019 after 11am Mass, it was agreed we would provide hot rolls and soup. Anne has this in hand and is well organised.	Volunteers will be needed to help on the day.	Anne, Mags, Allie, Helen, Barbara, Henny	
St Patricks Family Fun Night	This will be held on Saturday 16 th March 7pm till 11pm in Gravity next to the Indian Cottage. It was discussed and agreed that Candy cart be cancelled as it cost money which could be better spent. Task list made up as follows; Venue; to be confirmed Tickets; On sale now also will be sold at parent afternoon/evening Disco; booked and confirmed Buffet; to be organised Raffle; Adult and children raffles Irish Dancers; to be confirmed Decorations; to be ordered Cash Envelopes; to be put on tables Novelties; to be organised Coin Toss; bottles to be organised Helpers; through PTA social Running order to be finalised at informal meeting on Wednesday 6 th March, 7pm in Old Gatehouse, please attend if possible, even if it is only a drop in for a few minutes	DJ booked Venue to be confirmed Candy cart to be cancelled Buffet organised Wrap prizes Irish dancers to be confirmed Decorations Envelopes Novelties Coin toss bottles Helpers Running order	A. Currie Kay Kay Kay Kay and Allie Fiona Helen Helen Barbara? PTA social All	
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Mother's Day	26 th March all day, 27 th March morning if	Purchase gifts	Merchandising	

	<p>required. Kay and Allie will co-ordinate this. and wrapping day/evening to be organised. A choice of 4 gifts will be offered to the children. A charge of £2.50 per gift will be made, letters to go out to Fathers (as it is a secret for mums, lol) Merchandising group have so far picked bowls with seeds, vases with flower, glass vases with candles another gift to be organised.</p>	<p>Wrapping gifts Setting up shop Selling gifts</p>	<p>group Allie & Kay As above</p>	
Easter Disco	<p>25th April for whole school, P1-3 6.30 till 7.30, P4-7 7.45 till 8.45 Tickets will be sold through school and further discussion will be held at a future meeting.</p>	<p>DJ has been booked and confirmed Hall let booked</p>		
Assault course	<p>Due to change of required dates we are still waiting on confirmation of when this will take place as the trained adult helpers are all in employment and it requires a set number to be there for H & S purposes</p>	<p>Cadets will inform us of date when available after checking with Officers etc.</p>	<p>A. Carr</p>	
PTA Code of Conduct	<p>At present there has not been one for our group and after looking into it there are various requirements which must be met due to our charitable status.</p>	<p>A draft copy will be made for full discussion before any final copies are distributed.</p>	<p>K. Mitchell</p>	
Date of next meeting	<p>Informal meeting on 6th March at 7pm in Old Gatehouse, please attend if possible as we are finalising arrangements for Family night.</p>			

