



**East Dunbartonshire Council  
School Recovery Plan 2020-21**

**Name of school: Holy Family Primary  
Head Teacher: Andrew Gallagher**



The Council's Phased Local Delivery Plan has informed the development of the School / Centre Recovery Plan. It takes account of the current guidance from Scottish Government and Public Health. It is important to recognise the need for flexibility as the situation, due to Covid, will necessitate changes and the provision will require to be flexible and will evolve.

These key principles inform planning at authority and school level:

### **Key Principles**

- Health, safety and wellbeing of staff and children will be at the heart of decision making; taking into account the scientific and medical advice from Scottish Government and Health;
- Flexible approach to meet the changing context;
- Working in partnership with parents and staff to deliver learning and support for children and families;
- Continuing to work to ensure equity and excellence.

A number of measures will be in place informed by the risk assessment for each school. These are detailed in the school's Organisation and Operational Procedures. A Back to School Information Pack has been provided for pupils and parents.

### **Priorities for Session 2020/21**

- Health and Wellbeing, particularly nurture;
- Family engagement;
- Transitions;
- Continuing to ensure equity and excellence including educational continuity:
  - Learning loss;
  - Continuing to raise attainment and achievement;
  - The blended digital learning model: In school and home learning provision. This provision will support the further development of digital learning and will support contingency planning should there be any disruption to learning due to the Covid virus. The full time in-school provision will be supported by home digital learning.

Priority	Health and Wellbeing including Nurture		
Target	Actions	Timescales	Responsible
<p>Following this extended period of remote learning, we recognise the importance of ensuring all CYP feel safe and secure about transitioning back to school, particularly those at key transition stages and those who are in our vulnerable/targeted groups.</p> <p>Re-establishing routines and supporting the health and wellbeing of all CYP during the recovery period will be of paramount importance.</p>	<ul style="list-style-type: none"> <li>Improved Outdoor Learning through enquiry and play</li> <li>Increased support for pupils in vulnerable and targeted groups in collaboration with parents and carers.</li> <li>Improved resilience through PATHS for P 1-4.</li> <li>Transition planning at key stages</li> </ul>	<p>Outdoor Learning Training – August 2020 onwards via Team online training.</p> <p>Support for vulnerable/targeted groups – August 2020 onwards</p> <p>PATHS – Reconnector session September 15<sup>th</sup>.</p> <p>Transition Planning from April 2020 onwards for P7-S1, EYC to P1 and class to class. Completed in August 2020</p>	<p>Outdoor Learning – Clare Hendry Paths - Susan Smith ASN Coordinator All staff</p>
<p>Improved Outdoor Learning through enquiry and play</p>	<ul style="list-style-type: none"> <li>Identify Outdoor Learning Champion</li> <li>Attend online CPD</li> <li>Audit and source resources</li> <li>Staff support and lead outdoor learning sessions</li> <li>Establish central area for resources within the school drives and create a ‘Team’</li> </ul>	<ul style="list-style-type: none"> <li>August 2020</li> <li>Online training;24/8, 1/9, 22/9 and further CLPL events</li> <li>Audit and resource – ongoing</li> <li>Outdoor Learning Input at October In-service</li> <li>Online Resource Collation – September 2020</li> </ul>	<p>Outdoor Learning – Clare Hendry All staff</p>
<p>Parental involvement, engagement and learning at home</p>	<ul style="list-style-type: none"> <li>Parental engagement with family learning programmes through appointment of a Home Learning Worker.</li> <li>Increased parental involvement with school, especially with ICT and Home Learning</li> </ul>	<p>Appointment and allocation of home learning worker is currently ongoing</p>	<p>ASN Coordinator SMT DHoC for EYC</p>

	<ul style="list-style-type: none"> <li>Support for Covid related anxiety</li> </ul>		
Specialised counselling for vulnerable and targeted groups	<ul style="list-style-type: none"> <li>Liaison with Spark to provide specialist one to one counselling for targeted pupils within the P5-7 year groups.</li> </ul>	5 children seen one day per week for a block from September/October 2020	Lisa Thomson (Spark liaison) ASN Coordinator
Staff Wellbeing	<ul style="list-style-type: none"> <li>Information sharing on EDC Staff Hub</li> <li>Specific Risk assessments for staff where required in liaison with HR</li> <li>Regular meetings with staff - check-in and discuss any Covid related issues or issues in general.</li> <li>Regular review of school Risk Assessment with all staff</li> </ul>	Ongoing	HT Union Reps All staff
Pupil Health and Wellbeing Tracking	<ul style="list-style-type: none"> <li>Pupils will engage in Health and Wellbeing Survey in Term 1, 2 and 3 (P1-4)</li> <li>Additional 'Return to school' section to be added in Term 1</li> <li>School liaison with SMT and Class Teachers focussing on individual responses of pupils.</li> <li>EDC version to be assessed for use in Holy Family over existing survey</li> </ul>	<p>Survey 1 – September 2020 Survey 2 – February 2020 Survey 3 – May 2021</p> <p>EDC Health and wellbeing Survey TBC</p>	Teaching Staff SMT
<b>Success criteria</b>	<ul style="list-style-type: none"> <li>Improved parent involvement via the Home Learning Worker.</li> <li>Detailed knowledge of pupil H&amp;WB through the tracking and monitoring and use of Paths.</li> <li>Classes engaging in quality outdoor learning experiences across the curriculum.</li> </ul>		
<b>Resources</b>	<p>Outdoor learning – Joint bid mad by school and EYC for £500 from Learning through Landscapes</p> <p>Tree stumps and tyres- free</p> <p>PATHs – resources are already available in school</p>		

<b>Professional learning</b>	Outdoor Learning – Clare Hendry School based support for PATHs – Susan Smith
<b>Monitoring and evaluation</b>	Learning and Teaching meetings – these will have a focus on H&B and learning loss/recovery Spark – as this is a new service to school we will work closely with them to evaluate the effectiveness of the interventions.
<b>Progress update</b>	

Priority	Family Engagement		
Target	Actions	Timescales	Responsible
Parental involvement, engagement and learning at home	<ul style="list-style-type: none"> <li>Parental engagement with family learning programmes through appointment of a Home Learning Worker.</li> <li>Increased parental involvement with school, especially with Health and Wellbeing, ICT and Home Learning</li> <li>Support for any Covid related anxiety</li> </ul>	Appointment and allocation of home learning worker is currently ongoing	ASN Coordinator SMT DHoC for EYC
Reporting and Communicating with Parents	<ul style="list-style-type: none"> <li>Develop use of Team app for TAC meetings, parental discussions and Parent Council/PTA meetings</li> <li>Deliver Pupil Reports/Parents Night in line with EDC guidance.</li> <li>Curricular support delivered via PowerPoint sessions (P1)</li> </ul>	<ul style="list-style-type: none"> <li>Team app – Aug 2020 onwards</li> <li>Reporting – awaiting guidance</li> <li>September/October 2020 staff developing online curricular support for P1 parents.</li> </ul>	SMT ASN Coordinator Teaching Staff
Curricular development sessions for parents	<ul style="list-style-type: none"> <li>Develop online curricular information sessions for parents, especially Primary 1(PowerPoint + voice overs)</li> </ul>	<ul style="list-style-type: none"> <li>Oct/Nov 2020</li> </ul>	DHT P1 Staff
<b>Success criteria</b>	<ul style="list-style-type: none"> <li>Increased family engagement and support for those families supported by the FLW</li> <li>Families of pupils to have a better understanding of the curriculum and be better placed to support their child at home, especially at Early/First Level</li> <li>Ongoing engagement and support for pupils and families, especially those pupils with additional support needs,</li> </ul>		
<b>Resources</b>	<ul style="list-style-type: none"> <li>Teams</li> </ul>		

<b>Professional learning</b>	<ul style="list-style-type: none"> <li>• Teams</li> <li>• SeeSaw</li> <li>• Families Together</li> </ul>
<b>Monitoring and evaluation</b>	<ul style="list-style-type: none"> <li>• Parental survey on curricular inputs</li> </ul>
<b>Progress update</b>	<ul style="list-style-type: none"> <li>• TAC and pupil support meetings have taken place via Team app. This has also been used to allow outside agencies (SALT) complete assessments of pupils that could not be completed at home. This has proven to be successful, however not all parents are able to access the Team app. These parents have completed meetings via conference calls.</li> </ul>

Priority	Transition Planning		
Target	Actions	Timescales	Responsible
<b>Primary 1 Transition</b>	<ul style="list-style-type: none"> <li>• Liaison with partner EYC's for transition of information. Additional meetings organised where appropriate.</li> <li>• Arrange socially distant sessions with new P1 pupils and the class teacher (4 max per session)</li> <li>• Meet parents of new P1 pupils who have ASN needs</li> <li>• Curricular input for parents as part of the P1 transition visit</li> <li>• Develop online support sessions for parents on curriculum (PowerPoint)</li> </ul>	<ul style="list-style-type: none"> <li>• March onwards (many EYC centres were closed during lockdown and this was completed in May/June)</li> <li>• May/June 2020</li> <li>• May/June 2020</li> <li>• June 2020</li> <li>• October/November 2020 for Curricular PowerPoint</li> </ul>	DHT ASN Coordinator HT P1 Teachers
<b>Primary 7 Transition (19-20)</b>	<ul style="list-style-type: none"> <li>• P7 Teachers and St Ninian's Guidance staff to exchange information.</li> <li>• ASN Handover and exchange of information</li> <li>• Online Transition visits with St Ninian's</li> </ul>	<ul style="list-style-type: none"> <li>• April/May 2020</li> <li>• May 2020</li> <li>• May/June 2020</li> </ul>	DHT ASN Coordinator P7 Teachers
<b>P1/P7 Transition (20-21)</b>	<ul style="list-style-type: none"> <li>• Transition programme for P6,7 to S1 to be virtual where possible through Teams.</li> <li>• Induction days in May/June depending on the progress with Covid-19. *Transition for all stages will be guided by the latest and best</li> </ul>	<ul style="list-style-type: none"> <li>• October – June 2021</li> </ul>	HT DHT's



	advice from Scottish Gov't and EDC.		
<b>Transition between classes</b>	<ul style="list-style-type: none"> <li>• Staff complete transition documents for current class</li> <li>• Staff meetings to exchange information (Teams or socially distanced)</li> </ul>	<ul style="list-style-type: none"> <li>• May/June 2020</li> <li>• May – August 2020</li> </ul>	SMT Teaching staff
<b>Success criteria</b>	<p>Successful transition for P1 pupils</p> <p>Timely sharing of information between partner EYC centres for new 2021 intake.</p>		
<b>Resources</b>	Teams		
<b>Professional learning</b>	Teams		
<b>Monitoring and evaluation</b>	<ul style="list-style-type: none"> <li>• Cluster working to organise and evaluate transition</li> <li>• Parental surveys after curricular inputs</li> <li>• Monitoring as part of Learning and Teaching meetings</li> </ul>		
<b>Progress update</b>	<ul style="list-style-type: none"> <li>• Transition of information between EYC's and school took longer than normal due to lockdown. Once completed additional meetings were organised for specific children in order to support their transition.</li> <li>• All P1 pupils successfully attended sessions over 2 days in June. Groups of 4 pupils and 4 parents were accommodated in the class. They met the SMT and class teacher. Parents were given a brief overview of the curriculum and return to school. Pupils engaged in a literacy task and art follow up. Whilst this happened during Covid restrictions the parents felt it was a good experience for their child and one that would settle them for August.</li> <li>• P7 transition of information occurred as normal as paperwork was as usual. Enhanced transition visits had already taken place in February for specific pupils. In conjunction with St Ninian's pupils carried out a number of activities for transition through the Teams which the classes had established. This worked well. SMT and St Ninian's staff worked closely when classes were being organised and liaised with parents for specific pupils.</li> <li>• Where possible, classes retained their teacher from 2019, especially in the infant dept. This has proved successful as pupils were settled when returning and teachers knew the children, their needs and their progress from the previous year. In the upper school ASN needs of pupils played a part and one class retained the same teacher.</li> </ul>		

Priority	<b>Continuing to ensure equity, excellence and educational continuity: Learning Loss, Blended/Digital Learning, Attainment &amp; Achievement</b>		
Target	Actions	Timescales	Responsible
<ul style="list-style-type: none"> <li>Assessment of Learning Loss and areas for reinforcement</li> </ul>	<p>Class based assessment of Learning Loss in specific curricular areas using specific resources</p> <ul style="list-style-type: none"> <li>P2-7 Phased number assessments (Clack planners)</li> <li>CfE Reading assessment for P2-7 (developed in HF)</li> <li>T4W Cold piece assessment</li> <li>Phonic assessment P1-3 only</li> <li>Stage specific vocabulary assessment</li> </ul>	<p>Assessments will begin in September 2020 once classes are settled and class routines have been established. These will be ongoing and measured as to not overwhelm pupils</p> <p>Class Monitoring Tracking as part of Learning and Teaching Meetings October 2020</p> <p>Development of Phonic support materials Sept- Oct 2020</p>	<p>Class Teacher</p> <p>Class Teacher/SMT Link</p> <p>DHT – Mr Campbell</p>
<ul style="list-style-type: none"> <li>Assessment of Learning Loss/Current Level for vulnerable, new and ASN pupils.</li> </ul>	<ul style="list-style-type: none"> <li>NFER baseline testing of spelling</li> <li>Reading baseline established using PM Benchmarking</li> <li>NFER/Phonic assessment and support</li> </ul>	<p>Ongoing</p>	<p>EST ASN Coordinator</p>
<ul style="list-style-type: none"> <li>Targeted Support for vulnerable, new and ASN pupils</li> </ul>	<ul style="list-style-type: none"> <li>Rainbow Reading supported by EST and continued in class.</li> <li>Support for pupils with ODP and DP.</li> <li>PAT (Phonics Awareness Training) for P1-3 in small class groups.</li> </ul>	<p>Ongoing</p>	<p>EST Teachers (0.3 per week)</p> <p>SLA/CA support</p>
<ul style="list-style-type: none"> <li>Staff training on Microsoft Teams/Office 365 as the main platform for digital learning through EDC CPD</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing CPD through EDC CPD calendar.</li> <li>Collegiate sessions with staff to support and enhance skills development.</li> </ul>	<ul style="list-style-type: none"> <li>Using assignments 16/9, 11/11, 13/01</li> <li>Class Notebook 23/9, 19/11, 21/01</li> <li>Sharepoint 2/11, 10/11, 26/11</li> </ul>	<p>EDC Trainers SMT Digital Leader Teaching Staff</p>

	<ul style="list-style-type: none"> <li>School strategy to develop consistent Team environments for all stages to support Home Learning, and especially the parents understanding of Teams. (Team environments can be replicated across the school)</li> <li>Development of School Guidance on Home Learning for use during a school closure/period of isolation. (This is for staff)</li> </ul>	<ul style="list-style-type: none"> <li>Building Engagement and feedback TBC</li> <li>Leading Live Lessons – TBC</li> <li>Develop Team environment in Nov 2020 once majority of CLPL has taken place.</li> <li>September/October 2020</li> </ul>	
<ul style="list-style-type: none"> <li>Additional ICT Hardware to support school based learning and blended learning.</li> </ul>	<ul style="list-style-type: none"> <li>Audit of current hardware and usage</li> <li>Purchase of ICT in line with corporate policy and guidance.</li> </ul>	<ul style="list-style-type: none"> <li>September 2020- audit of resources</li> <li>Sept/Oct 2020 – purchase of resources</li> </ul>	Digital Leader SMT
<ul style="list-style-type: none"> <li>Authority purchase of SeeSaw and staff training</li> </ul>	Training for all teaching staff members through in-service and ongoing CPD.	<p>Introduction 16/9/20 on Teams</p> <p>In-service day 3 October 9<sup>th</sup> – Half day</p> <p>3x 1hr Collegiate Sessions Teaching staff</p>	Digital Leader SMT
<ul style="list-style-type: none"> <li>Purchase of online learning resources to support Digital and Blended Learning (See below)</li> </ul>	<ul style="list-style-type: none"> <li>Collegiate meeting to discuss relevant platforms W/B 15/9/20</li> <li>Audit of current hardware and usage</li> <li>Purchase of relevant platforms to support Blended Learning across all stages.</li> </ul>	3 x 1.5hr collegiate sessions	Digital Leader SMT

	<ul style="list-style-type: none"> <li>Collegiate support sessions to develop competency and support usage</li> </ul>		
<b>Raise Attainment</b>			
<ul style="list-style-type: none"> <li>Support for teaching staff/NQT's new to Talk for Writing (T4W)</li> </ul>	<ul style="list-style-type: none"> <li>Training for new staff using cluster materials developed in 2019.</li> <li>Support and class visits for new staff with experienced teachers across the school.</li> </ul>	<ul style="list-style-type: none"> <li>2x 1.5 hr sessions for NQT's September/October 2020</li> <li>Ongoing observations throughout the school year</li> </ul>	DHT T4W Champion
<ul style="list-style-type: none"> <li>Leckie and Leckie Numeracy Resources for 1<sup>st</sup> and 2<sup>nd</sup> Level</li> </ul>	<p>Purchase of the following resources to aid consistent teaching of numeracy within class bubbles</p> <ul style="list-style-type: none"> <li>Teacher Resource Book</li> <li>1<sup>st</sup> and 2<sup>nd</sup> Level textbooks</li> <li>Assessment materials, with free online access</li> <li>Additional support materials.</li> <li>Collegiate learning sessions</li> </ul>	<p>Teacher Resource Books – September 2020</p> <p>Pupil Books – September 2020</p> <p>Assessment Materials – October 2020</p> <p>Collegiate Learning – Oct/Nov 2020, Feb 2021 (As additional resources become available)</p>	APT – Mrs McKinnon SMT
<ul style="list-style-type: none"> <li>Raise attainment in Reading – Rainbow Readers</li> </ul>	<ul style="list-style-type: none"> <li>Additional resources to continue focussed sessions whilst classes are in bubbles</li> </ul>	<p>EST to establish starting point for pupils – September 2020</p> <p>Purchase of additional players – September/October 2020</p>	EST DHT
<ul style="list-style-type: none"> <li>Virtual Assemblies which will continue to recognise the achievements of pupils within and out with school</li> </ul>	<ul style="list-style-type: none"> <li>School assemblies will be held through Teams and will be on a weekly basis. 'Golden Bench', HT Awards and 'Class of the Week' will recognise achievement.</li> </ul>	August 2020 onwards	HT
External Competitions	<ul style="list-style-type: none"> <li>Classes/pupils will participate in external events and competitions where possible to support achievement.</li> </ul>	August 2020 onwards	SMT Teaching Staff
<b>Success criteria</b>	<ul style="list-style-type: none"> <li>Teaching staff will have the skills and ability to deliver remote Learning and teaching through 'Teams' and Glow.</li> <li>Teaching staff will have the skills and ability to deliver remote Learning and teaching through SeeSaw</li> <li>Pupils will be using digital learning platforms for homework/blended learning and engaging fully</li> </ul>		

	<ul style="list-style-type: none"> <li>Through assessment, pupils learning needs will be identified and targeted. This will be a focus of Learning, Teaching and Tracking meetings throughout the year.</li> </ul>
<b>Resources</b>	<p>Rainbow Reading Additional CD Players to support targeted pupils in each class so that the program can continue without the need to quarantine equipment £750 (30 players @ £25) PEF  Additional Rainbow Reading Discs <b>£TBC</b> PEF  Leckie and Leckie Textbooks and Teacher Books £1692 (Staff &amp;Curriculum)</p> <p>Phonic Play (P1-3) £120 for 35 users PEF 2020  Oxford Owl (P1-3) – free at the moment  Studyladder – free  N-Rich - free  I-pads + cover for P1-3 (10.2” £264, Cover £25. £289 x 30 =£8670) PEF 2020  Chromebooks for P4-7 (HP ProBook 640 G5 £321 x 60 =£19 260) or (Chromebook + sleeve £203 x 60 = £12, 180) PEF 2020  Storage cabinets for Laptops – Unicaddy 32H £865 x 2 = £1730 PEF 2020  Storage for i-Pads – LapCabby Mini 32 £979 PEF 2020</p>
<b>Professional learning</b>	<ul style="list-style-type: none"> <li>Teams/Office 365 Training</li> <li>SeeSaw</li> <li>Live lessons on Teams/ Recording lessons on Teams</li> <li>PowerPoint Voice Over</li> <li>Education City</li> <li>T4W – New staff/NQT’s</li> </ul>
<b>Monitoring and evaluation</b>	<ul style="list-style-type: none"> <li>Termly Learning Teaching and Tracking with SMT link and Class Teacher</li> <li>ASN monitoring and tracking with ASN coordinator and class teacher</li> <li>Staff evaluation of CLPL</li> </ul>
<b>Progress update</b>	<ul style="list-style-type: none"> <li>The school has decided to adopt the use of ‘Teams’. This was used throughout lockdown with good success. Pupils are aware of how to access this via Glow and it has already been established for 2020. Staff have engaged with recent CLPL on assignments.</li> </ul>

PEF Classroom assistant 10/8/2020 to 31/3/2021	£116122 (already processed)
PEF budget as of 21/9/20 £22,814	
15 i-Pads and covers	£5192
30 HP Probook @£321	£10000 approx
Sumdog Subscription	£1770
Phonic Play (P1-3) 35 users	£120
Book Club Reading	£1399
Tablet Storage for 32 devices	£864
CD Players for class based Rainbow Reading 30 @ £25	£750